



Legal Advisory Group

SUBJECT	Meeting Minutes – 07 July 2020
PRESENT	Miriam Dean (Chair), Helen Davidson (General Manager, Legal & Policy, Engineering NZ), John Hardie (Advisor, Internal Disputes Resolution), Hugh Matthews (Independent Lawyer)
IN ATTENDANCE	Darren Wright (Director, GCCRS), Sophie Slater (Solicitor, MBIE), Aidan Prebble (Community Law), Elsa Marshall (Administrator, GCCRS)
APOLOGIES	Nicola Wills (Lawyer, Crown Law)

1. Meeting Administration

1. Conflicts of Interest

1. No new conflicts of interest arose.

2. Minutes and Actions Arising

1. It was noted that previous minutes of the Legal Advisory Group of 27 February 2020 were circulated to members for electronic confirmation and that publication on the GCCRS website had been done within 20 working days of the meeting date.
2. Key points from the previous meeting were reviewed and acknowledged.

2. Updates

2.1 GCCRS Operational

1. The GCCRS Directors June 2020 Report as attached to the Agenda, was taken as read and discussed with the members.
2. The members commended the GCCRS call center on answering 93.75% of all calls within 30 seconds with an average wait time of 11 seconds.
3. A discussion was had about the impact Covid-19 had on incoming cases into the service. Demand has increased again for the service with 91 cases opened in June.
4. The ratio of cases in the GCCRS that are on-sold compared to those that are not on-sold was discussed; it was noted that there is an increasing number of on-sold claims registering with the service.
5. The GCCRS 5-point plan is under review; changes are expected to create greater overview of disputed cases and ensure continued progression of cases.
6. It was noted that the 50 oldest claims in the GCCRS have been reviewed to identify the cause of delay.

2.2 Canterbury Earthquake Insurance Tribunal (CEIT)

1. The engagement letter for homeowners requesting GCCRS assistance in the CEIT is nearing completion.

2.3 IDRS Updates

1. A case update was provided; there has been 78 cases through the IDRS process, with 24 cases in determination. There are currently 17 cases open.
2. Members discussed the detail on IDRS in the GCCRS directors report and agreed future reports will include more in-depth information on IDRS.

2.4 Engineering New Zealand (ENZ) Update

1. An update on the cases ENZ is assisting with in the CEIT was provided. There have been 6 completed, 20 in progress, and 2 waiting for assignment.
2. ENZ is continuing to work with panel engineers to ensure ongoing quality and consistency of reports.
3. Exemplars for panel reports are underway.
4. A template letter of engagement for geotechnical assessment is in progress.

2.5 Engineering New Zealand Pilot

1. There are 3 GCCRS cases in the ENZ pilot. The pilot has started, with an expected completion time of 3 months.
2. It was noted that all parties must agree on the engineer chosen and if the outcome will be binding or not. All outcomes will be discoverable.

3. Review of Agenda

3.1 Any other items

1. The 2 year anniversary of the GCCRS will be in October 2020. There was discussion on creating a media piece to recognize the accomplishments of the service.
2. The next Legal Advisory Group meeting date was discussed and agreed on **Tuesday 08 September 2020.**

Meeting closed: 11.15am